

Position Title : **Senior Regional Project Coordinator (Global Fund MER Project)**

Duty Station : **Amman, Jordan**

Classification : **Professional Staff, Grade P5**

Type of Appointment : **Fixed term, one year with possibility of extension**

Estimated Start Date : **As soon as possible**

Closing Date : **10 April 2024**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at [www.iom.int/diversity](http://www.iom.int/diversity).

Applications are welcome from first- and second-tier candidates, particularly qualified female candidates as well as applications from the non-represented member countries of IOM. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

For the purpose of this vacancy, the following are considered first-tier candidates:

1. Internal candidates
2. External female candidates:
3. Candidate from the following non-represented member states:  
*Antigua and Barbuda; Barbados; Botswana; Cabo Verde; Comoros; Congo (the); Cook Islands; Dominica; Fiji; Grenada; Guinea-Bissau; Holy See; Iceland; Kiribati; Lao People's Democratic Republic (the); Madagascar; Marshall Islands; Micronesia (Federated States of); Namibia; Nauru; Palau; Saint Kitts and Nevis; Solomon Islands; Suriname; The Bahamas; Tonga; Tuvalu; Uzbekistan; Vanuatu*

Second tier candidates include:

All external candidates, except candidates from non-represented member states of IOM and female candidates.

### **Context:**

Established in 1951, IOM (<https://www.iom.int/>) is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental, and non-governmental partners. With 162 Member States, a further nine States holding observer status and offices in over 100 countries, IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. IOM works to help ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration problems and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people. The IOM Constitution recognizes the link between migration and economic, social, and cultural development, as well as to the right of

freedom of movement. IOM activities that cut across these areas include the promotion of international migration law, policy debate and guidance, protection of migrants' rights, migration health and the gender dimension of migration. Headquartered in Geneva, IOM's structure is highly decentralized, enabling the Organization to acquire capacities closer to where the needs are and to effectively deliver an ever-increasing number of diverse projects at the request of its Member States and partners.

The Migration Health Division (MHD) has the institutional responsibility to oversee, support and coordinate the Organization's provision of migration health services globally. These services aim to meet the needs of States in managing health-related aspects of migration, and to promote evidence-based policies and integrated preventive and curative health programs that are beneficial, accessible, and equitable for vulnerable migrants and mobile populations. Recognizing that health serves as a catalyst for fostering positive migration outcomes, and in response to the Sixty-first World Health Assembly resolution on the health of migrants (May 2008), the Migration Health Division promotes policies and programs that contribute to migrants improved physical, mental, and social well-being, and enable them to contribute to the socio-economic development of their home communities and host societies.

The Division provides technical guidance and policy advice and establishes partnerships with relevant governmental, multilateral, civil society, and private entities in the domain of migration health. Through the Division's different units, IOM addresses the needs of migrants and the public health needs of host communities; provides oversight for the Migration Health Assessment Program, which evaluates the physical and mental health status of migrants either prior to departure or upon arrival; promotes access to equitable and quality health services for migrants and mobile populations; and provides technical standards and program support in key thematic areas such as emerging and re-emerging diseases, HIV prevention and care, and psychosocial support.

The humanitarian crisis in the region drives risky, irregular migration in the Middle East and North Africa Region resulting in enormous displacement. These enormous human displacements have overwhelmed national and international capacities to perform routine functions for health programs such as monitoring and evaluation. The Board of the Global Fund approved 'The Challenging Operating Environments Policy' at its 35th Board meeting. This policy defines challenging operating environments (COE) as countries or regions characterized by weak governance, poor access to health services, and man-made or natural crises. The Policy classifies COEs based on countries with the highest External Risk Index (ERI) level in the Global Fund portfolio and allows for ad hoc classification to enable rapid responses to emergency situations. As of April 2022, the Syrian Arab Republic (SAR), Yemen, Iraq, Lebanon, and Palestine are classified as COEs. The Middle East region is facing a series of crises: on-going protracted armed conflicts in Syria, Yemen and Iraq and the war in Gaza in Palestine. This has caused one of the world's largest internal displacements and migration crisis in one region in a relatively short span of time. The effect of the conflicts on the health systems of the concerned countries has been severe. This worsening situation has created what the United Nations (UN) describes as the "biggest refugee crisis in a generation". Neighbouring countries (Jordan, Lebanon, Iraq and Turkey) are hosting over four million Syrian refugees, which has significantly increased the burden on their already overstretched public health sectors.

The Middle East region is a Challenging Operating Environment (COE) characterized by complex and acute emergency situations. A "business as usual" approach is not a suitable option in this region characterized by a growing refugee and internally displaced population, political instability, and declining economic growth.

Based on this the Global Fund (GF) approved in 2015 a new way of managing the grants by consolidating the core countries (Yemen, Syria, Lebanon, Jordan, Iraq) under one integrated grant as the Middle East Response (MER) grant. The geographic scope has been extended to include Palestine in the third phase and will include Libya in the fourth phase (2025-2027). The MER grant uses one management platform and one governance framework and aims at providing essential HIV, TB, and malaria services to populations in these countries while making some strategic investments in health systems. The service delivery targets all countries with

exception for malaria (limited to Yemen) and HIV (all countries except Iraq and Libya). The MER uses a differentiated / tailored implementation approach with the goal of extending program coverage and achieving more impact.

Under the overall technical supervision and guidance of the Director, Migration Health Division (MHD), under administrative Supervision of the Chief of Mission in Amman, Jordan, under guidance of the Regional Director of the IOM Regional Office in Cairo, Egypt, in coordination with the Regional Thematic Specialist for Migration Health Division at the IOM Regional Office in Cairo, ensuring systematic coordination with other health and larger migration programmes in the selected countries and regional office, thereby enhancing synergies and joint collaboration with a view to achieve the expected results set out in the Middle East Response (MER) Grant Agreement with the Global Fund (GF), the Senior Regional Project Coordinator (Global Fund MER Project) will lead IOM's Project Management Unit (PMU) and national teams' set up for the MER through the Global Fund project, serve as IOM's focal point to the GF MER and will have the following responsibilities:

### ***Core Functions / Responsibilities:***

#### **Grant and Program Administration; Technical Support and Supervision**

1. Provide technical, strategic, and managerial leadership to the support to the PMU and IOM national and sub-national teams working on the Global Fund MER Project, facilitate the development and implementation of relevant operational work plans under the IOM-GF Grant Agreement.
2. Engage and coordinate with national programs and stakeholders in Countries that are part of the MER GF funded grant implementation including collaboration with civil society organizations.
3. Direct and supervise day to day administration and function of the PMU including supervision of staff and all consultants involved in the Global Fund grant according to identified needs and priorities and in line with program growth. The candidate will be responsible to ensure alignment and timely achievement of the performance-based funding requirements of the Global Fund.
4. Provide oversight to and effectively guide and monitor the start-up and implementation of the GF MER in the MENA region; coordinate the development of all project implementation plans and budgets within the framework of the GF MER Grant Agreement and the MER strategy; effectively supervise program implementation, financial management and reporting to ensure adherence and timely fulfilment of GF requirements / conditions / policies set out in the grant agreement; satisfactorily complete any and all requirements set out in the responses to the GF Technical Review Panel, Conditions Precedent in the grant agreement, other special conditions; regularly coordinate with the Local Fund Agent (LFA) including ensuring timely submission of progress updates and disbursement requests, reports and other clarifications as necessary; closely coordinate with the GF regional team including the Team Leader, the Fund Portfolio Manager and the respective national Program Managers.
5. Provide oversight to and effectively support and monitor the function of grant sub-recipients (SRs) in all aspects of program implementation and delivery of actions in alignment with agreed work plans, budgets, performance framework and M & E framework; regularly meet with the national Program Manager/s and her / his team and coordinate closely with them through the MER National Support Units / MER Grant Project Units set up in the countries; participate in and represent IOM in periodic reviews and other meetings.
6. Conduct performance appraisals of staff as required, ensure regular feedback and mentoring on individual performance; ensure that MHD is kept informed about needs assessment progress, grant implementation and strategies, project plans, progress reports, and any other significant developments; Promote a productive work environment with zero tolerance for verbal and physical abuse or discrimination against other persons on the grounds of race, colour, sex,

or creed.

7. Ensure technical quality and relevance of contractual engagements with partners and institutions; make recommendations to the supervisors regarding IOM's role and support.

### **Policy and Strategy**

8. Ensure that program support functions are established and maintained in accordance with IOM policies and procedures (global and delocalised); ensure compliance with all host country legal, contractual, labour and statutory requirements as appropriate; ensure with the IOM Procurement Unit and the respective Logistics Officer the establishment and maintenance a functional procurement and supply chain management system; ensure timely and appropriate establishment of all logistics infrastructure (warehousing / transport / distribution) and associated operating / management / monitoring systems); ensure with the respective (senior) Resource Management Officer/s (sRMO/s) that the systems used for HR are adapted to the context of MER and the IOM-GF Grant Agreement to ensure a rapid response while maintaining an acceptable level of accountability in regards to recruitment; assist local IOM Missions to review the current structure and responsibilities of MER team/s including project support staff identified in the budget particularly with a view to ensuring balanced staff responsibilities in order to avoid overload and/or burn out; support review of HR policies to ensure that they are appropriate contexts similar to the MER Grant thus assisting the expanded mandate of IOM in migration health provision.

### **Planning, Formulation, Management and Policy Analysis**

9. Ensure, with the Finance / Grants Manager in the PMU, the alignment and maintenance of all management and accounting systems to effectively and efficiently manage the MER and strengthen fiscal control and audit (internal and external) appropriately in close coordination with the respective RMO/s.

10. Liaise and coordinate with concerned technical units/ departments of respective ministries of health, WHO/EMRO, UNAIDS, UNHCR, UNFPA, UNDP and with donor and development partners (UN and bilateral) including the Whole of Syria (WoS) Health Cluster to harmonise recommendations on policies and strategies related to health and the provision of essential health services in humanitarian crises.

### **Programme Performance and Results-based Reporting**

11. Ensure emergency assessments are executed and from them an integrated emergency response, implementation and exit strategies are developed in alignment with the goal and objectives of the MER; work closely with partners and the health cluster to identify program (TB, HIV and malaria) needs, conduct strategic planning and response monitoring to ensure effective implementation of the MER and overcome current constraints such as limited contextual analysis of service delivery at country level, challenges in monitoring programs for results in conflict affected areas, lack of country-based staffing and limitations in travel to conflict affected areas.

12. Promote the generation of evidence on health systems and the provision of health services during humanitarian crises; contribute to informed policy decisions by government/s and provide cutting edge policy advice. Help improve health information system contributing to better monitoring and evaluation within national programs (TB, HIV, and malaria).

13. Provide technical assistance and support for the development and adaptation to the country context of the relevant technical and normative materials (including the production and/or adaptation of reports, guidelines, SOPs).

14. Prepare administrative and technical reports and presentations.

15. Maintain ongoing surveillance of the developing humanitarian emergency situation and

adjust activities accordingly; ensure adequate monitoring, reporting and acquittal of any emergency response activities in accordance with IOM-GF Grant Agreement; ensure that different sectoral activities are implemented in a coordinated and integrated manner; ensure all IOM personnel engaged in the MER project understand and carry out their duties in accordance with humanitarian principles, core values, the Code of Conduct and SPHERE.

## **Coordination, Representation and Networking**

16. Develop and maintain high-level communication and collaboration with key stakeholders (national and international), including the Regional MER TSG, Sub-Recipients in the GF MER, national governments and regional authorities, national programs, governorate health administrations, NGO partners, civil society, academia, private and corporate sector and other public sectors.

17. Collaborate with respective ministries across countries to undertake gap analyses and needs assessments to better landscape and identify intervention priorities and support capacity building efforts in these deficient areas to ensure that priorities are fulfilled.

18. Contribute to the external relationships, representation, communication, and advocacy work of the IOM aimed at improving migration health and accountability.

## **Knowledge Management and Advisory Services**

19. Contribute to the management of IOM's knowledge and advise on matters regarding migration health reforms across all functions and building blocks such as stewardship/governance (leadership and coordination, strategy development, regulations and laws as well as influencing other sectors to incorporate migration health concerns in their policies, monitoring and evaluation for public accountability of policy/implementation improvement); financing (revenue raising, risk and resource pooling, resource allocation and methods of payment); resource generation (technologies including pharmaceuticals, health workforce and knowledge management, health facilities, country health information systems and health metrics networks); and personal and population-based service delivery (primary health care, hospitals, public health services, etc.).

20. Ensure IOM MER staff are fully briefed on all aspects of security, social and cultural norms and local conditions and behaviour; Liaise with the respective Security Officer / department to ensure compliance with UNDSS Guidelines and their effective application in the local context; Monitor the operational environment with respect to increased levels of threat and advise MHD as appropriate.

21. Support information brokering/exchange function of IOM MHD through contributions to the health information repository within IOM by collation, analysis and sharing of relevant health information and statistics.

22. Perform such other duties as may be assigned.

## ***Required Qualifications and Experience:***

### **Education**

- University degree in Medicine, Social Sciences or other relevant Health Sciences from an accredited academic institution plus a Master's level degree in Public Health, International Health or related field with ten years of relevant professional experience; or,
- University degree in Medicine, Social Sciences, or other relevant Health Sciences from an accredited academic institution plus twelve years of relevant professional experience.

### **Experience**

- Hands-on technical experience working in the design/planning/implementation/evaluation of disease control programs in the governmental or nongovernmental sector in developing countries / challenging operating environments; familiarity with TB / HIV / malaria programming will be an advantage; demonstrated understanding of evidence-based population strategies and programs to support effective disease (TB / HIV / malaria) control in alignment with recent policies and strategic directions of WHO and UNAIDS and challenges to their implementation; demonstrated record of achievement in one or more priority intervention; proven experience in capacity building /mentoring.
- 10 years of work experience at the international health level, with progressive responsibility, including considerable experience obtained in an international context, in design and management of public health programmes, policy analysis and advice as well as technical assistance to countries, including capacity building; and contribution to normative work on support country policy and technical assistance.
- Mandatory expertise and experience in design and management of Global Fund grants at country and/or regional level, including demonstrated experience in technical assistance, liaison with governments and UN partners.
- Practical experience of how-to multi-task, prioritize and work independently.
- Demonstrated experience and networks in international health community including previous working experience with Global Fund, WHO and other.
- Past experience in the Region would be an advantage.

## Skills

- Proven ability to produce quality work accurately and concisely according to set deadlines.
- Sound and proven communication skills including writing of high-level communications to governments and donors, public health report writing including qualitative and quantitative analyses.
- Project Management, implementation, and monitoring.
- Information Gathering.
- Analytical and decision-making skills in complex multi-stakeholder environments.
- Health Sector Program Implementation.
- Political/economic/social understanding of country realities.
- Financial and Budgeting skills.
- Team building and strategic leadership.

## Languages

IOM's official languages are English, French, and Spanish. All staff members are required to be fluent in one of the three languages.

For this position, fluency in English is required (oral and written). Working knowledge of another official UN language (Arabic, Chinese, French, Russian and Spanish) is an advantage.

Proficiency of language(s) required will be specifically evaluated during the selection process, which may include written and/or oral assessments.

## Notes

<sup>1</sup> Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

## **Required Competencies:**

**Values** - all IOM staff members must abide by and demonstrate these five values:

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner

consistent with organizational principles/rules and standards of conduct.

- **Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

### **Core Competencies** – behavioural indicators level 3

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.
- **Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

### **Managerial Competencies** – behavioural indicators level 3

- **Leadership:** Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.
- **Empowering others:** Creates an enabling environment where staff can contribute their best and develop their potential.
- **Building Trust:** Promotes shared values and creates an atmosphere of trust and honesty.
- **Strategic thinking and vision:** Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- **Humility:** Leads with humility and shows openness to acknowledging own shortcomings.

IOM's competency framework can be found at this link.

[https://www.iom.int/sites/default/files/about-iom/iom\\_revised\\_competency\\_framework\\_external.pdf](https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf)

Competencies will be assessed during a competency-based interview.

### **Other:**

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

This selection process may be used to staff similar positions in various duty stations. Recommended candidates endorsed by the Appointments and Postings Board will remain eligible to be appointed in a similar position for a period of 24 months.

The list of NMS countries above includes all IOM Member States which are non-represented in the Professional Category of staff members. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and background verification and security clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be

required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

Vacancies close at 23:59 local time Geneva, Switzerland on the respective closing date. No late applications will be accepted.

***How to apply:***

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 10 April 2024 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: [www.iom.int/recruitment](http://www.iom.int/recruitment)

***Posting period:***

From 14.03.2024 to 10.04.2024

***No Fees:***

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: VN 2024 146 Senior Regional Project Coordinator (Global Fund MER Project) (P5) Amman, Jordan (58728692) Released  
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