



Call for Expression of Interest

Post Title:	Senior Statistics Specialist Statistics Specialist Statistics Associate	Duty Station:	Madrid, Spain
Reference:	UNWTO/HHRR/CFE/07/SSDD/2026	Start Date:	To be determined
Area/Type:	Area I	Duration:	Up to 24 months
Department:	Statistics, Standards and Data	Deadline for Applications:	Ongoing
Contractual Status:	Service Contract		

DUTIES AND RESPONSIBILITIES

The **World Tourism Organization (UN Tourism)** is the United Nations specialized agency responsible for promoting responsible, sustainable and universally accessible tourism.

UN Tourism is currently looking for interested candidates to be part of its **Roster** of service contract holders in the area of **Statistics** under the following associated titles: **Senior Statistics Specialist, Statistics Specialist, and Statistics Associate**. Considering the demands of the work programme of the Organization, these positions are assigned to the **Statistics, Standards and Data Department (SSD) Department**.

Under its United Nations mandate, UN Tourism is responsible for collecting, analysing, publishing, standardizing and improving tourism statistics, and promoting their integration within the United Nations.

The **Statistics, Standards and Data Department (SSD)** leads this work through four main pillars:

- **UN coordination** – to ensure that tourism statistics are an integral part of the global statistical system and aligned with broader economic, social and environmental statistics
- **Standards** – development and revision of international statistical frameworks for tourism measurement in coordination with the UN statistical system
- **Capacity development** – supporting Member States in implementing tourism statistical standards to strengthen national systems of tourism statistics
- **Data** – compiling, validating and disseminating international tourism datasets and producing analytical outputs.

Functional responsibilities

Under the direct supervision of the designated supervisor, the incumbent of these positions will be responsible for some of the following key functionalities, which may vary depending on the assignment.

Senior Statistics Specialist

- Manages methodological work on international statistical standards and frameworks, including research, identification of best practices, identification of experts and stakeholder engagement, and drafting of methodological documents;
- Designs, organizes and executes the full cycle of statistical data compilation, validation, liaison with countries, and dissemination. Proposes and executes improvements; may include programming (in R, Visual Basic, or Python, etc.);
- Designs and implements initiatives related to the modernization of statistical data systems and statistical infrastructure;
- Designs indicators and data products;
- Provides capacity building and technical assistance to Member States, designing material and effective processes and managing relevant initiatives in countries;
- Drafts analytical publications and statistical reports;

- Coordinates committees, expert groups and international statistical collaborations;
- Organization of relevant events and communication initiatives.

Statistics Specialist

- Compilation, validation and dissemination of tourism statistical datasets;
- Suggests and implements initiatives related to the modernization of statistical data systems and statistical infrastructure. May include programming (in R, Visual Basic, or Python, etc);
- Supports to international statistical standards and methodological work;
- Assists in the development of indicators and analytical outputs;
- Preparation of statistical reports and analytical publications, including data visualization and online dissemination;
- Supports capacity development initiatives and technical workshops, including in the design of material and effective processes and in coordinating relevant initiatives in countries;
- Supports the coordination of committee, expert groups and international statistical collaborations;
- Organizations of events and communication initiatives.

Statistics Associate

- Supporting data collection, validation and dissemination of tourism statistical datasets;
- Preparing statistical tables and datasets;
- Supporting the maintenance and modernization of statistical databases, making suggestions for improvement. May includes programming (in R, Visual Basic, or Python, etc) ;
- Supporting preparation of reports and data visualizations;
- Supports capacity development initiatives;
- Providing general administrative, communication and technical support to statistical projects;
- Supports the organization of events and communication initiatives

Note: The functions indicated above are generic and may not always be applicable, nor comprehensive, for all positions under the associated job titles.

REQUIREMENTS

Academic and Professional Experience Following a vetting process, the successful candidates would be placed in one of the following types of assignment depending on the academic and professional experience:

Type of Assignment	Academic	Professional Experience
Type 3A/3B/3C	University degree in a field related to the activities of the department; a university degree in another discipline may be accepted in lieu if it is pertinent to the requirements of the post and in combination with relevant professional experience.	Minimum of three years of progressively responsible professional experience in a field related to the activities of the department.
Type 4A/4B	University degree in a field related to the activities of the department; a university degree in another discipline may be accepted in lieu if it is pertinent to the requirements of the post and in combination with relevant professional experience.	Minimum of four years of professional experience in a field related to the activities of the department.
Type 5A/5B	Advanced university degree (Master’s degree or equivalent) in a field related to the activities of the department; an advanced	Minimum of five years of professional experience in a field related to the

university degree in another discipline may be accepted in lieu if it is pertinent to the requirements of the post and in combination with relevant professional experience. activities of the department-

- Languages**
- Fluency in English is essential;
 - Good working knowledge of another of the official languages of the Organization (Arabic, Chinese, French, Russian or Spanish) is an asset.
- Computer Skills**
- Computer literacy in Microsoft Office software and Windows 11;
 - Statistical software (Visual Basic, R, Python, or similar) is an asset;
 - Database management and SQL is an asset;
 - Data visualization tools (Tableau, Power BI, Flourish) is an asset.
- Other Skills and Competencies**
- Experience in any of the following areas is an asset:
 - Working with complex datasets and managing large datasets from compilation to validation to dissemination
 - Filling data gaps in large datasets through imputations and nowcasting
 - Tourism statistics, both conceptual knowledge as well as implementation practice
 - Tourism Satellite Accounts, both conceptual knowledge as well as implementation practice
 - Statistical Framework for Measuring the Sustainability of Tourism, both conceptual knowledge as well as implementation practice
 - Generic Statistical Business Process Model (GSBPM)
 - SDMX (Statistical Data and Metadata eXchange)
 - Development and application of APIs
 - Data dissemination and visualization
 - Statistical capacity building and technical assistance
 - Development of international statistical frameworks
 - Stakeholder engagement and events organization.
 - Accountability;
 - Analytical thinking and attention to detail;
 - Demonstrated ability to work independently within assigned areas, showing initiative and judgment; is conscientious and efficient in meeting commitments, observing deadlines and achieving results;
 - Excellent time management skills, ability to balance multiple tasks and priorities;
 - Ability to respond to changing requirements and assignments, ability to apply good judgement in the context of assignments given;
 - Listens to others, correctly interprets messages from others and responds appropriately, asks questions to clarify and exhibits interest in having two-way communication, tailors language, tone, style and format to match audience
 - Initiative, sound judgment, and commitment to continuous learning;
 - Sense of responsibility and commitment;
 - Excellent communication skills, including clear and effective written and verbal communication and the ability to listen to others, correctly interpret messages from others, respond appropriately, and integrate feedback;
 - Strong planning and organization skills, with attention to detail;
 - Demonstrated ability to work under pressure and on tight deadlines;
 - Teamwork;
 - Results orientation and creative problem solving;
 - Commitment to continuous learning;
 - Technological awareness;
 - Client orientation;
 - Professionalism and integrity;
 - Flexibility, tact and discretion;
 - Ability to work effectively in a multicultural and international environment.

Remuneration and Other Conditions The monthly remuneration of the selected candidate would be in the base range of **EUR 1,400 – EUR 3,000**, depending on the type of assignment, previous professional experience, skills and competencies. The Service Contract holder will be affiliated to the UN Tourism health insurance plan (co-shared scheme in conformity with the Organization’s procedures). The Organization will contribute 13% of the aforementioned monthly remuneration to the individual’s pension scheme.

Application Procedure Interested applicants are requested to complete the [Online UN Tourism Personal History Form](#). Please note that UN Tourism will only accept applications received through our web-based system. Applications sent by other means (e.g. post, email, etc.) or received after the deadline indicated above, will not be taken into consideration.

All related documentation, e.g. curriculum vitae and motivation letter, should be attached to the Online UN Tourism Personal History Form.

Candidates will be evaluated based on the following methodologies:

Stage 1 – Establishing a roster

All applicants will initially be screened against the minimum requirements as specified above. Those candidates meeting the minimum requirements will be invited to a competitive exam and/or interview. Following the competitive examination, successful candidates will be included in the roster for a period of two years, in one of the “types” indicated above. Your membership in the roster is only valid at the level of the job title for which you are rostered and the associated titles at that level. **In addition, the inclusion in the roster does not guarantee a contract with UN Tourism.**

Stage 2 – Evaluation and mechanism for a specific assignment

When a request for services arise, individuals in the roster shall be contacted and provided with the terms of reference of the position. Individuals will be requested to confirm their interest, availability and dates of the assignment, as well as the remuneration level.

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- **As per UN Tourism’s policy on contractual mechanisms, the maximum length of service for Service Contracts shall normally be limited to three years, extendable on an exceptional basis up to a total of four years.**
 - Only candidates short-listed will subsequently be contacted. Short-listed candidates may be asked to take a competitive exam and/or interview as part of the final phase of the selection process. These candidates will be contacted directly for this purpose;
 - There is no guarantee either that the initial contract will be renewed or that a career appointment within UN Tourism will subsequently be offered. Any extension beyond the advertised duration is subject to the availability of funds and necessities of service.