

## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

MOZR000628--Communication for Development Officer (C4D)

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

## General Information

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<b>Country of Assignment</b>	Mozambique
<b>Host Institute</b>	United Nations Children's Fund
<b>Volunteer Category</b>	National Specialist
<b>Number of Volunteer</b>	1
<b>Duration</b>	3 months
<b>Expected Starting Date</b>	Immediate
<b>Duty Station</b>	Beira [MOZ]
<b>Assignment Place</b>	Family Duty Station
<b>Assignment Place Remark</b>	
<b>Living Conditions</b>	

Mozambique has a total population of about 29 million people and is located on the southeast coast of Africa. To the East, is the Indian Ocean, Tanzania, Malawi and Zambia is to the north, to the west is Zimbabwe and South Africa and to the South, Swaziland and South Africa. The total area of Mozambique is 799 380 Km square from North to South. It is tropical hot and humid. The hottest and wettest months in Maputo are December to February, when the average daily minimum temperatures are around 22°C and the average daily highs of 30°C. The rain season is between October and April. Winters (June to August) are mild with the average daily temperature ranging from 13°C to 24°C. Basic health facilities and food are available everywhere. The security situation is reliable, but some precaution is needed at the same time. Communication and transport services are available at various costs. Regarding accommodation and food, houses and apartments can be rented from US\$ 600 to US\$ 1,000 per month and meals at the

restaurant cost between US\$ 10 and US\$ 30. Food, household commodities and clothing can be found in shops and local markets at reasonable prices. An entry visa is required for all travelers and must be obtained from Mozambican Embassy prior to travelling. The metical is the local currency and exchange rate stands at USD 1 equivalent to about 58 meticals (MZM) as per August 2018. Commercial banks are operational in the country and Visa cards are accepted in very limited hotels. Maputo is categorized as a family duty station offering a variety of different accommodation options. It has a vibrant international community whilst also providing excellent opportunities to work in a national, Mozambican context.

As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan.

## Assignment Details

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**Assignment Title** Communication for Development Officer (C4D)

### **Organizational Context & Project Description**

UNICEF is a leading humanitarian and development agency working globally for the rights of every child. Child rights begin with safe shelter, nutrition, protection from disaster and conflict and traverse the life cycle: pre-natal care for healthy births, clean water and sanitation, health care and education. UNICEF has spent nearly 70 years working to improve the lives of children and their families. Working with and for children through adolescence and into adulthood requires a global presence whose goal is to produce results and monitor their effects. UNICEF also lobbies and partners with leaders, thinkers and policy makers to help all children realize their rights—especially the most disadvantaged.

UNICEF is currently supporting the Government of Mozambique humanitarian interventions in WASH, Health, Nutrition, Education and Protection and cross-sectoral areas in Communication for Development/Accountability to Affected Population to cope with the projected government scenario of flooding/cyclone affecting up to 1,900,000 people, in the provinces affected by the cyclone: Tete, Manica, Zambezia and Sofala. Interventions will be coordinated by and complementary to Government and Humanitarian Country Team (HCT), and will be guided by an assessment of the impact and needs on the most vulnerable groups, particularly children and women.

This UNV assignment is part of UNICEF's emergency response/early recovery programme in Central Mozambique. Communication for Development (C4D) in emergencies sets out to promote safe, healthy and protective behaviors and social norms; create demand for social services; empower communities and promote participation; and facilitate communication mechanisms between communities and providers for improvement of service provision. It seeks to share relevant, action-oriented information to prepare people in affected communities on what actions to take to maintain and protect the health and wellbeing of all their members, including children and the most vulnerable groups.

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## **Sustainable Development Goals 17. Partnerships For the Goals**

### **Task description**

Within the delegated authority and under the supervision of the Head of Section or his/her designated mandated representative(s), and in close collaboration with all programme sections, the **UN Volunteer Communication for Development Officer (C4D)** will undertake the following tasks:

#### **A. Monitoring and Evaluation and general activities:**

- Facilitate and guide monitoring activities in target areas in order to collect quality information and data from the field, while working closely with focal points for different areas;
- Based on the monitoring report, prepare the monitoring matrix to be provided monthly;
- Participate in cluster (data collection & reporting, and minimum standards) sub-group meetings;
- Ensure all monthly reports from partners are systematically filed and commented and discussed with relevant partners; collect and file for reference all monitoring visits reports from partners;
- In addition to monitoring reports, monthly reports and donor reports, develop any other related reports if required;
- Liaise with partner organizations and provide technical support where needed for baseline assessments, data collection, etc.;

## B. Support research to inform the implementation of C4D activities

- In addition to monitoring of on-going projects, hold focus group discussions on key areas of interventions including health, nutrition, child protection and education.
- Provide technical support to Partners and UNICEF to develop a guideline for research surveys and studies.
- Collect, draft and/or organize materials and related documentations for C4D strategies and plans to ensure optimum impact, scale and sustainability of achievements/results.
- Assess and/or recommend appropriate information and materials for C4D initiatives verifying accuracy and quality for dissemination.
- Collaborate with internal and external partners to provide operational and technical support to the design of C4D strategies, and research, develop, test, produce and use quality C4D materials and/or organize events and activities to ensure maximum outreach and impact on behavioral and social change of target audience.

## C. Support knowledge management and capacity building

- Institutionalize/share best practices and knowledge learned/products with global/local partners and stakeholders to build capacity of practitioners/users, and disseminate lessons learned to key audiences including donors and partners.
- Support the organization, administration and implementation of capacity building initiatives to enhance the competencies of clients/stakeholders/partners across programme sectors in C4D planning, implementation and evaluation in support of programmes/projects. Develop training materials for training activities, and revise them periodically for improvements and updates.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

### Results/Expected Outputs

As an active UNICEF team member, efficient, timely, responsive, client-friendly and high-quality

support rendered to UNICEF and its beneficiaries in the accomplishment of her/his functions, including:

1. Support C4D team and partners in monitoring and reporting of key interventions, progress, achievements and challenges

Support C4D team and partners in the implementation of a formative research on key behaviours, practices and attitudes in resettlement and affected areas

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

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**Required Degree Level** Bachelor degree or equivalent

### Education - Additional Comments

A university degree in one of the following fields is required: social and behavioral science, sociology, anthropology, psychology, education, communication, public relations or another relevant technical field

**Required experience** 24 months

### Experience Remark

A minimum of one year of professional experience in one or more of the following areas is required: social development programme planning, communication for development, public advocacy or another related area.

Relevant experience in a UN system agency or organization is considered as an asset.

Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members and authorities at different levels;

### Language Skills

- English (Mandatory) , Level - Fluent
- AND - Portuguese (Mandatory) , Level - Fluent

### Area of Expertise

- Emergency response, immediate relief operations, and post-conflict humanitarian aid operations

### Mandatory

- Monitoring and evaluation Mandatory
- Public information and reporting Optional

### Area of Expertise Requirement

Excellent oral and written skills; excellent drafting, formulation, reporting skills;

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Excellent ability to quickly grasp and synthesize inputs;

Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;

Working knowledge of local languages is an advantage

Need Driving Licence                      No

## Conditions of Service and other information

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Condition of Service                      [Click here to view Conditions of Service](#)

### Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

### Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:





apply.

**Application deadline: 20 May 2019**

#### **Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

15 May 2019

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