

Call for Applications

Position Title : **DTM Officer**

Duty Station : **Port Villa, Vanuatu**

Classification : **Professional Staff, Grade UG**

Type of Appointment : **Special short-term ungraded, Nine months with possibility of extension**

Estimated Start Date : **06 January 2020**

Closing Date : **19 December 2019**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Internal and external candidates will be considered for this vacancy. For the purposes of this vacancy, internal candidates are defined as staff members holding a regular, fixed-term or short-term graded or ungraded contract, including Junior Professional Officers (JPOs), staff on Special Leave Without Pay (SLWOP), and staff members on secondment/loan released by the Organization, unless otherwise specified in their contract. Staff members holding a regular, fixed-term or short-term graded contract will not retain their contract type if appointed to an ungraded position.

Context:

Under the overall supervision of Chief of Mission (CoM) of Australia; Coordinator/Advisor for New Zealand, Papua New Guinea & the Pacific, the direct supervision of the Chief of Mission in Port Vila, Vanuatu, and the technical guidance of Project Coordinator in Suva, Fiji and in collaboration with the Displacement Tracking Matrix (DTM) Support team in the Regional Office for Asia and Pacific, the successful candidate will be responsible for providing technical assistance in the development and implementation of national policies on climate change and disaster-related displacement in Pacific Island countries in relation to supporting relevant government authorities to integrate data on disaster displacement and displacement risk into strategies, operations, and planning which will enhance preparedness for disaster displacement.

Core Functions / Responsibilities:

1. Contribute to the establishment and strengthening of national DTM systems, including a DTM databases and development, rollout and handover of DTM tools (including environmental data collection tool in collaboration with the IOM Migration, Environment and Climate Change Division) and the Standard Operating Procedures (SOPs) to the concerned government authorities.
2. Develop, solicit Government approval, and deliver training on DTM, environmental data collection and national guidelines, and draw up training reports (including participant feedback and pre-/post-test results).

3. Provide guidance on methodological approaches and best information management (IM) practices to field teams and government and local organization counterparts, including on collection, processing and analysis of data and information; and policies and procedures, with an emphasis on technological applications.
4. Lead, and support National Disaster Management Offices (NDMOs) where necessary, the collection, analysis and dissemination of field displacement data following the event of a disaster including development of various data visualization materials including maps, statistics, online materials and information sheets regarding IOM's displacement management program
5. Prepare and convene regional and national capacity-building trainings and provide capacity support on disaster displacement data collection/monitoring.
6. Provide technical support to NDMOs to conduct Community Vulnerability Assessments in at-risk communities and disseminate community risk profiles.
7. Travel in Pacific region, when necessary, to support in setting up system for data and information management activities including data collection.
8. Liaise with relevant authorities, UN agencies, Non-Governmental Organisation (NGOs), think tanks, government authorities, and other stakeholders on issues relevant to the programme. Represent IOM at relevant meetings.
9. Liaise with external data owners, donors and potential donors on the relevant subjects.
10. Support and represent the role and functions of the DTM programme within the Camp Coordination and Camp Management (CCCM) cluster, including site assessments. Liaise on a regular basis with the Protection cluster and its sub-working groups to represent DTM functions.
11. Ensure the mainstreaming of protection consideration across DTM operations, which special focus on gender, Gender-Based Violence (GBV), age and disability inclusion.
12. Provide for the appropriate integration of the principles and commitments of Accountability to Affected Populations (AAP) to the DTM programming
13. Perform such other duties as may be assigned.

Required Qualifications and Experience:

Education

- Master's degree in Information Management, Computer Science or a related field from an accredited academic institution with two years of relevant professional experience; or
- University degree in the above fields with four years of relevant professional experience.

Experience

- Experience in development and implementation of the DTM or similar assessment and information management activities, emergency humanitarian operations; management and coordination of information flows, data management including collection, storing, processing, and analyzing data to generate information products;
- Demonstrated ability to provide capacity building to staff at an operational level in humanitarian emergencies and/or major data collection operations;
- Experience in the development and implementation of a population database;
- Experience and skills to analyze statistical information; Expertise on data processing and

analysis software (MS-Excel, MS Power BI, R, SPSS, Tableau or others.);

- Documented experience of using system analysis methods and data modelling tools, relational databases and object-oriented programming would be an advantage;
- Experience using two or more of the following tools: Access, Visual Basic, Java, ASP, SQL;
- Experience in the development and implementation of population database systems (such as registrations, census or surveys);
- Experience in handling geo spatial data and knowledge of GIS software is an advantage.

Skills

- Ability to compile and holistically analyze diverse datasets
- Knowledge in advanced data visualization and information design skills

Languages

For this position, fluency in English is required (oral and written). Working knowledge of Bislama, French and/or Spanish is an advantage.

1 Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

Required Competencies:

The successful candidate is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

IOM's competency framework can be found at this link.

https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf

Competencies will be assessed during a competency-based interview.

Other:

Internationally recruited professional staff are required to be mobile. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

No late applications will be accepted.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 19 December 2019 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: www.iom.int/recruitment

Posting period:

From 10.12.2019 to 19.12.2019

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: CFA 2019/68 – DTM Officer - Port Vila, Vanuatu (56269772) Released

Posting: Posting NC56269773 (56269773) Released