

# ADDITIONAL HEALTH TECHNICAL ADVISOR (PART-TIME) TERMS OF REFERENCE

## Covid-19 Support – additional public Health technical advisory capacity

### Summary

- **Purpose:** *an independent Health and WASH professional to support the Technical Advisory team with additional public health related technical advisory capacity, to meet increased demand due to Covid-19 pandemic. Specifically, the post will provide health technical support to the BRC International response operations and provide regional specific support when requested. S/he will also support Health and WASH pieces of research or funding proposals that are being commissioned, or will be prepared in the future.*
- **Commissioner:** *Nigel Ede, TA Manager*
- **Manager:** *Viviana Olivetto or Jo Cox, Health Adviser – Health component*  
*Debora Bonucci – WASH component*
- **Timeframe:** May – October 2020, renewable
- **Locations:** working at distance with periodic visits to the London office

## 1. Background

### British Red Cross (BRC)

The British Red Cross helps millions of people in the UK and around the world to prepare for, respond to and recover from emergencies, disasters and conflicts. In the context of a world facing growing humanitarian needs (increasing conflict and social unrest, population movement, climate variability, population growth and urbanisation, and so on), the role of the Red Cross Movement remains as important and relevant as ever. The ability to respond to disasters and crises is a mandated capacity of all RCRC National Societies

The Technical and Advisory Team – part of the Emergencies, Global Surge and Technical Advisory (ESTA) team – supports international BRC programmes delivered with partner national societies and the wider work of the Red Cross and Red Crescent Movement. The purpose of the team is two-fold:

- To enable the British Red Cross to support Movement partners as effectively as possible in preparing for and responding to crises overseas.
- To ensure the technical quality of support provided by the British Red Cross – both longer term programming and short-term assistance – is in line with global standards and current good practice.

The Technical & Advisory team provide integrated management in the provision of thematic technical and advisory specialist services, in the areas of Health, WASH, FSL and DRR. It works in partnership both externally with Red Cross and Red Crescent National Societies and internally, within a matrix relationship with the regional staff of the BRC Programmes & Partnerships department, including advisory staff located within the regional programme teams.

In the areas of Health & WASH, key focus areas include greater integration between DM and public health, especially in relation to epidemic preparedness and response, developing partnerships and

collaboration with research institutes and the private sector, and strengthening integrated ways of working to achieve BRC's International Strategy.

## Programme/project background

*The Technical Advisory team is currently providing technical guidance, and support, on Covid-19 prevention, preparedness and response to partner national societies in Africa, MENA and Asia; and multilaterally, through the IFRC. This includes:*

- *Review of IFRC Emergency Appeals and Plans of Action – at global, regional and country level;*
- *Review of, and providing technical guidance to improve national society country response plans based on capacities and unmet needs;*
- *Developing initiatives and proposals for funding as part of BRC's response to the Covid-19 pandemic;*
- *Reviewing and summarising guidelines, policies and research pieces produced by the Red Cross Movement or external agencies and academia (WHO, UNICEF, CDC, Johns Hopkins University, LSHTM, etc.) to improve interpretation and practical application;*
- *Coordinating with RCM and external partners, to align technical approaches and identify opportunities for collaboration and maximise the effectiveness of the multilateral Movement response;*
- *Attend (virtual) workshops, webinars and meetings to ensure BRC technical input and bring discussions etc.*
- *Revise or produce epidemiological analysis to inform BRC's scenarios for epidemic progression and response priorities;*
- *Inform Humanitarian Policy and Fundraising strategies/ specific pieces of work;*
- *Work in partnership with the PMEAL team, on country-specific gaps and opportunities assessment, relevant reporting indicators and evaluation strategies.*

## 2. Purpose and scope of the temporary post

With BRC's technical health advisory capacity currently two positions at 75% FTE (a total of 1.5 advisors), this temporary, part time position will help address the increased demand for Health and WASH technical assistance to BRC International Covid19 response operations as well as supporting data analysis and research to support regional and country programme responses to the pandemic. Both Health and WASH advisors are working at full capacity with additional family care responsibilities in lock down and additional support will be required for the coming 6 months, as the pandemic unfolds across different regions and contexts. It is proposed to hire an additional advisor on a part time basis for up to 3 days a week, equivalent to 0.6 FTE.

BRC International operations are being adapted to the threat and impact of Covid-19, along with supporting dedicated COVID 19 preparedness and response operations globally and bilaterally, and this may continue until October 2020. This requires increased Health capacity as reverting the two health advisors to FTE is currently not possible due to other work and family commitments. Increased WASH capacity is also required to meet the substantial hygiene promotion and behavioural change component of this emergency response. This temporary post will help address these gaps, ensuring consistency in analysis and technical advice in planning, providing strong health input into operational meetings and efforts to secure additional funding, and increase capacity to strengthen learning and sharing good practice across regions and programmes.

There is also a need to strengthen Health technical engagement with the wider Movement response, working with other partner national societies to strengthen the Federation's collective capacity to provide health advice and support to national societies, including BRC's country partners.

Specifically the post will be responsible for:

- *Provide Health and WASH technical support in:*

- *Revising or producing epidemiological analysis to inform BRC's scenarios for epidemic progression and response priorities;*
  - *Assisting with reviewing existing COVID 19 evidence and produce TA Health/ WASH guidelines and advice papers, which will need to be continuously updated;*
  - *Assisting the development of funding proposals within Health and WASH to strengthen BRC's response to the COVID-19 pandemic;*
  - *Informing Humanitarian Policy and Fundraising strategies and specific pieces of work;*
  - *Supporting the PMEAL team in its work in ensuring the MEAL framework and dashboard indicators are up to date;*
  - *Representing BRC in (virtual) health related workshops and meetings when requested;*
  - *Reviewing of IFRC Emergency Appeals and Plans of Action – at global, regional and country level – should demand exceed current requests;*
  - *Review and provide technical guidance to improve national society country response plans – should demand exceed current requests.*
- *Assist development and delivery of a new partnership (BRC, NLRC, IFRC, Arup and LSHTM) focussing on hygiene and digital behaviour change approaches, to enable communities to improve handwashing practices and prevent the transmission of Covid-19. This may include technical documentation and proposal development and partner coordination, including consolidating best practice and lessons learnt;*
  - *Develop an understanding of, and relationships with different parts of the BRC International Directorate;*
  - *Attend regular internal coordination meetings – ETFs, SATs, TA Meetings when requested;*
  - *Prepare and share regular updates with Health and WASH advisors and the wider TA team.*
  - *Work in close collaboration with the COVID-19 IM position currently being recruited, avoiding duplication of tasks and coordinating overlapping activities .*

This request is in line with BRC COVID-19 response objectives in that it underpins all the thematic areas of engagement to ensure that responses BRC supports reach the most vulnerable in safety and with dignity, including FSL, Cash, WASH and health responses. Increased capacity for health analysis and research will ensure that an emergency health perspective can be applied to all sectors prioritised by BRC in this pandemic response. The SOF also includes a focus on specific thematic areas, such as reaching migrants and displaced communities and additional Health TA capacity will enable focus for this and other themes to be adequately researched and related activities informed. Ultimately, this post will enable robust quality control across all areas of BRC International operations, responding or adapting existing programmes to the COVID 19 pandemic.

### **3. Users and uses of produced materials**

- *Technical papers, or advice, developed by the post will inform internal strategies and operational work and be used by national society staff and volunteers. As such, a wide range of communication approaches are expected to reach different audiences.*
- *The post may also support training and mentoring of local staff and volunteers remotely.*
- *Some organisational development contributions might be requested – for example supporting the development of minimum standard requirements for international operations.*

### **4. Deliverables**

1. Regular Appeals and PoAs analysis;
2. Regular inputs to ETF, SATs and similar coordination fora;
3. Develop contacts with technical clusters and regional/ country RCM actors, if and when required;

4. Strategic and operational contributions to programmes, SOPs, guidance and research work;
5. Weekly updates to the TA COVID-19 MEAL indicators
6. Following BRC IQM processes, and other internal procedures
7. A brief presentation at the beginning and end of assignment, on key priorities, key result areas and lessons learned.

## 4.1 Budget

*An indicative budget for this additional advisory capacity is approximately £12,000, which equals 0.6% FTE for a Health adviser post for 6 months. The rationale for part-time support is based on a three days cover per week to ensure continuity of support throughout the working week, augmenting the working days of the two health advisors. The budget does not include any costs related to the field visit (travel, subsistence, accommodation, security, or costs incurred in organizing data collection) which if required, would be managed, budgeted and paid for from the regular Health advisory budget.*

*It is proposed this additional health and WASH capacity will be based on specific tasks agreed each week in a weekly work plan and work carried out will be logged along with hours taken. This mechanism will monitor work completed up to a maximum ceiling of 20 hours a week. This will allow for salary to be paid based on actual hours worked, It will also allow flexibility and the option to scale down this additional advisory capacity – e.g. from three to two days/ week – if demand for additional support does not continue to escalate as anticipated.*

## 4.2 Individual specification

The following criteria should be met:

### Required

- Technical knowledge and experience in public health – including both health and WASH technical sectors.
- Significant experience in epidemic outbreak prevention, preparedness and response;
- Experience in community health programmes;
- Experience of working in partnership as part of programme delivery;
- Skilled in capacity building of local organisations and facilitating participatory learning processes;
- Demonstrable skills in producing high quality, accessible reports/outputs
- Fluency in written and spoken English.
- Strong coordination and facilitation skills, including proven ability to design and facilitate workshops and training sessions, remotely.
- Knowledge and experience of the Red Cross Red Crescent Movement.

### Desirable

- Technical knowledge and experience in Protection, Gender and Inclusion, or SGBV prevention and response.
- Working knowledge of refugee/ migrants health/ assistance programmes
- Fluent in written and spoken French

## 4.3 Application procedures

Interested individuals should submit their applications to [International\\_Recruitment@redcross.org.uk](mailto:International_Recruitment@redcross.org.uk) by **midnight (BST) on Tuesday 26<sup>th</sup> May 2020**

Applications must include:

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- **Curricula Vitae (CV)**
- **Cover letter** of no more than two pages summarising how the individual meets the role specifications, confirmation of availability in the timeframe indicated, and contact details for three professional reference
- **A sample** of a technical piece of work previously conducted and demonstrating:
  - Technical analysis of, and recommendations for, a health emergency response or complex health project;
  - A result- oriented approach;
  - Review and analysis of epidemiological data (charts, tables etc.) is desirable.

We aim to hold interviews **Thursday 28<sup>th</sup> May 2020** and for the successful individual to start work by as soon as possible.

References will be collected upon offer.