



International Organization for Migration (IOM)
The UN Migration Agency

Position Title : **Chief Nurse (Migration Health)**
Duty Station : **Bujumbura, Burundi**
Classification : **Professional Staff, Grade P2**
Type of Appointment : **Special short-term graded, six months with possibility of extension**
Estimated Start Date : **As soon as possible**
Closing Date : **10 March 2022**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at www.iom.int/diversity.

Applications are welcome from first- and second-tier candidates, particularly qualified female candidates as well as applications from the non-represented member countries of IOM. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

For the purpose of this vacancy, the following are considered first-tier candidates:

1. Internal candidates
2. Candidates from the following non-represented member states:
[Antigua and Barbuda](#); [Aruba \(Netherlands\)](#); [Botswana](#); [Cabo Verde](#); [Comoros](#); [Congo \(the\)](#); [Cook Islands](#); [Cuba](#); [Curaçao](#); [Fiji](#); [Guinea-Bissau](#); [Guyana](#); [Holy See](#); [Iceland](#); [Kingdom of Eswatini](#); [Kiribati](#); [Lao People's Democratic Republic \(the\)](#); [Latvia](#); [Libya](#); [Luxembourg](#); [Madagascar](#); [Marshall Islands](#); [Micronesia \(Federated States of\)](#); [Montenegro](#); [Namibia](#); [Nauru](#); [Palau](#); [Saint Kitts and Nevis](#); [Saint Lucia](#); [Saint Vincent and the Grenadines](#); [Samoa](#); [Sao Tome and Principe](#); [Seychelles](#); [Solomon Islands](#); [Suriname](#); [The Bahamas](#); [Timor-Leste](#); [Tonga](#); [Tuvalu](#); [Vanuatu](#)

Second tier candidates include:

All external candidates, except candidates from non-represented member states.

Context:

Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Chief Migration Health Officer (CMHO), the Chief Nurse (Migration Health) will be responsible for carrying out the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Bujumbura, Burundi.

Core Functions / Responsibilities:

1. Monitor and follow up the applicants flow and the documents flow during the Health Assessment process to ensure errors and delays are minimal.

2. Perform routine spot checks and apply quality assessment/quality control mechanisms in all the nursing and clerical activities to fulfil the technical requirements of the resettlement countries in the areas of:

- a. Medical examinations;
- b. Imaging;
- c. Laboratory testing;
- d. Vaccinations;
- e. Tuberculosis (TB) management;
- f. Treatment and referrals;
- g. Pre-departure procedures and medical movements;
- h. Counselling;
- i. Other technical areas as may be required.

3. Supervise all daily nursing and administrative activities, namely:

- a. Assign tasks to nurses, technicians, and medical clerks.
- b. Supervise pre-examination information sessions, counselling; history, follow up and vital signs taking.
- c. Ensure implementation of fraud-prevention measures, including testing performed outside of the MHAC; and,
- d. Ensure that nurses and medical clerks enter information in the relevant databases in a timely and accurate manner, in accordance with their specific functions.

4. Conduct and supervise predeparture treatment and pre-embarkation assessments of 'fitness to travel' as required, maintain current relevant records and reports, supervise the implementation of treatment and follow-up actions for cases on medical hold after health assessment, and supervise transmissible diseases management and directly observed treatment/therapy (DOT/S).

5. Coordinate the medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).

6. Implement and monitor the Standard Operating Procedures (SOPs) related to health care delivery; and ensure SOPs are followed and implemented. Ensure that standard universal precautions and IPC within the MHAC are followed.

7. In close coordination with the Pharmacist ensure that pharmacy stock, medical kits, Infection Prevention and Control (IPC)/ Personal Protective Equipment (PPE) stocks and emergency kits within the MHAC and for medical escorts are being monitored, perform spot checks to ensure that they are well maintained.

8. Draft and finalize medical and administrative reports and program updates as necessary; report any inconsistencies or issues to the Chief Migration Health Officer (CMHO).

9. In close coordination with the CMHO draft and maintain training and capacity building plan and provide training, guidance, and supervision to nursing and other staffs.

10. Perform such other duties as may be assigned.

Required Qualifications and Experience:

Education

- Master's degree in Nursing or a related field from an accredited academic institution with two years of relevant professional experience; or

- University degree in the above fields with four years of relevant professional experience.

Experience

- Progressive work experience in TB programs, migration health, Communication Disease control among refugees and migrants in an international organization, UN agency or hospital; health sector;
- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health is an advantage.

Skills

- Demonstrated ability to supervise and manage staff at an operational level in migration health, including capacity building;
- Familiarity and demonstrated experience with operational management of health facility;
- Demonstrated analytical skills applied on a wide range of factors, parameters, policies and priorities for the assessment and resolution of complex situations, including technical understanding;
- Computer literacy required: MS Office suite (Word, Excel, Outlook).

Languages

IOM's official languages are English, French, and Spanish.

External applicants for all positions in the Professional category are required to be proficient in English and have at least a working knowledge of one additional UN Language (French, Spanish, Arabic, Russian or Chinese).

For all applicants, fluency in English and French is required (oral and written). Working knowledge of Swahili and Kirundi is an advantage.

Proficiency of language(s) required will be specifically evaluated during the selection process, which may include written and/or oral assessments.

Notes

¹ Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

Required Competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 2

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.

- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies – behavioural indicators level 2

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others & building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

IOM's competency framework can be found at this link.

https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf

Competencies will be assessed during a competency-based interview.

Other:

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

This selection process may be used to staff similar positions in various duty stations. Recommended candidates will remain eligible to be appointed in a similar position for a period of 24 months.

The list of NMS countries above includes all IOM Member States which are non-represented in the Professional Category of staff members. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

Vacancies close at 23:59 local time Geneva, Switzerland on the respective closing date. No late applications will be accepted.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 10 March 2022 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: www.iom.int/recruitment

Posting period:

From 25.02.2022 to 10.03.2022

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: SVN 2022 63 Chief Nurse (Migration Health) (P2) Bujumbura, Burundi (57440960) Released

Posting: Posting NC57440961 (57440961) Released