

Call for Applications

Position Title : **Project Officer (Immigration and Border Governance)**

Duty Station : **Geneva, Switzerland**

Classification : **Professional Staff, Grade UG**

Type of Appointment : **Special short-term ungraded, nine months with possibility of extension**

Estimated Start Date : **As soon as possible**

Closing Date : **22 May 2023**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Internal and external candidates will be considered for this vacancy. For the purposes of this vacancy, internal candidates are defined as staff members holding a regular, fixed-term or short-term graded or ungraded contract, including Junior Professional Officers (JPOs), staff on Special Leave Without Pay (SLWOP), and staff members on secondment/loan released by the Organization, unless otherwise specified in their contract. Staff members holding a regular, fixed-term or short-term graded contract will not retain their contract type if appointed to an ungraded position.

Context:

Legal identity (LI) fulfils people's basic right to be recognized as a person before the law. For migrants, access to LI offers a pathway to rights and opportunities, granting access to essential services. Without LI, people have difficulty in accessing basic socio-economic rights and necessities such as getting a job, opening a bank account, sending children to school, seeing a doctor, getting a passport, travelling abroad, voting, etc. As such, LI is relevant to a broad range of IOM programmatic areas and constitutes a cross-cutting theme that runs through the fabric of IOM's mandate and strengthens IOM's role in leading the global debate on migration, mobility, security and development.

Under the direct supervision of the Identity Management & Biometrics Officer in Immigration and Border Governance Division based in Geneva, the Project Officer will be responsible for supporting and providing technical inputs for the implementation of LIU activities, including but not limited to, liaising internally and with Regional Offices, seeking new LI programming opportunities, coordinating LI activities as well as supporting to preparation and implementation of these activities with relevant field teams.

Core Functions / Responsibilities:

1. Support the LIU unit to liaise with the UN Legal Identity Agenda Task Force (LIA TF), including attending virtual meetings, coordinating activities for and with the TF's annual workplan, etc.
2. Support the Head of LIU in their capacity as co-chair of the UN LIA TF sub-Working Group(s),

in close cooperation with the LIU JPO and under the direct supervision of the Head of the LIU.

3. Coordinate internally with different departments, RTS, Project Managers and Project Developers, to promote and assist implementing LI activities, specifically in non-IBG areas of intervention, such as internal displacement and Cash Based Initiatives.
4. Seek national and regional opportunities and partnerships for LI projects and update the LI capacity development tools, in close coordination with the JPO.
5. Act as LIU Focal Point for various IOM Missions projects on LI.
6. Support the coordination and serve as focal point of LI activities such as: conferences, workshops, capacity development activities, etc.
7. Assist in preparing and organizing capacity development initiatives of the LIU, including revising presentations and preparing the supporting documentation.
8. Prepare internal reports, presentations, speeches, statements and briefings within the thematic area as needed.
9. Support the drafting of strategic planning, prioritization and follow-up of the work carried out by the Unit.
10. Assist in the coordination and delivery LI capacity developments initiatives.
11. Support the Legal Identit Unit work on the implementation of the International Civil Aviation Organization (ICAO) TRavel and Identity Program (TRIP) Strategy and serve as a focal point for ICAO working groups, namely New Technology and Implementation and Capacity Building working groups.
12. Perform such other duties as may be assigned.

Required Qualifications and Experience:

Education

- University Degree in Social Sciences, Law, Sociology, Social Anthropology, Political Science, economics or related field from an accredited academic institution with four years of professional experience; or,
- Master's Degree in the above fields with two years of professional experience.

Experience

- Work experience in an international organization is an asset.

Skills

- Knowledge of significant migration global dynamics. Specific knowledge of LI scenarios in different states is an advantage;
- Excellent drafting, research, and analytical skills.

Languages

IOM's official languages are English, French and Spanish.

For this position, fluency in English is required (oral and written). Working knowledge of German, Portuguese and Russian is an advantage.

Proficiency of language(s) required will be specifically evaluated during the selection process, which may include written and/or oral assessments.

Notes

¹ Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

Required Competencies:

Values - all IOM staff members must abide by and demonstrate these five values:

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

Core Competencies – behavioural indicators level 2

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.
- **Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

IOM's competency framework can be found at this link.

https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf

Competencies will be assessed during a competency-based interview.

Other:

Internationally recruited professional staff are required to be mobile. Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

Vacancies close at 23:59 local time Geneva, Switzerland on the respective closing date. No late applications will be accepted.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 22 May 2023 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: www.iom.int/recruitment

Posting period:

From 09.05.2023 to 22.05.2023

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: CFA 2023 27 Project Officer (Immigration and Border Governance) (UG) Geneva, Switzerland (58122532) Released

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